

ALIEMEKE KESTER

London, ON | 437-431-5433 | Aliemekekester1@gmail.com

I am applying for the position of Support Worker for your organization to help provide a voice for the residents within this district.

I have the skills and abilities to help the residents of the community receive the support and services they are entitled to. I can provide residents of the shelter with resources and information that can help them receive the services they need to improve their quality of life. I have a genuine concern for those individuals that need assistance, and I want to help ensure they are treated fairly and without prejudice. I also have the ability to take care of all administrative tasks associated with this position.

I have great interpersonal skills, so I can help individuals relax knowing that people in the community care about their needs and will help them get the services they deserve. I enjoy providing emotional support for those in need and helping steer them in the right direction to receive counselling from professionals that can help.

I can support residents as they exercise their right to privacy and ensure they have a voice in the decisions that affect their lives. I can help ensure their opinions and complaints are heard and that they receive any services to which they are entitled.

Key Competencies and Skills:

- Proficient use of computer applications.
- Proficiency in Microsoft Office 365 including SharePoint, Word, Outlook, Excel and PowerPoint
- Knowledge of editing and creating content.
- Handling and assisting clients with online tasks.
- Passionate about creating and displaying content.
- Time management and planning skills.
- Problem solving
- Strong interpersonal skills
- Brand marketing.
- Time management
- Conflict resolution
- Cleaning & House keeping

Shelter support worker 2020 - 2022

Rhema Care Integrated Development Centre, Port Harcourt, Nigeria

- Kept household areas clean and wet-stocked. ran errands. managed laundry and completed weekly grocery shopping monitored, tracked and conveyed important patient information to healthcare staff to help optimize treatment planning and care delivery.
- Assisted clients with dally living needs, including bathing and personal grooming, to maintain self-esteem and general wellness
- built strong relationship's with clients to deliver emotional support and companionship Performed household tasks such as laundry. dusting. washing dishes and vacuuming.
- Shopped for groceries regularly in order to Keep house stocked with Determined specific needs and provided most appropriate level of services for patient well-being
- Documented residents' behaviour in terms of mental status, sleeping and eating patterns in medical record books Provided safe mobility support to help patients move around personal and public spaces.

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Care giver 2020 - 2021

Synapse Resource Center, Abuja, Nigeria

- Wrote hourly notes based on residents behavior and vital signs
- Cleaned and sanitized living areas of group home
- Administered appropriate medications
- Took daily vitals
- Provided entertainment and joy to residents through personal and group activities
- Monitored residents individual dietary needs and prepared food accordingly
- Worked with fellow coworkers to Keep resident into up to date
- Monitored any changes in resident physical and mental health

House Keeping 2019 - 2020

Mshel Homes Limited, Abuja, Nigeria

- Performing multiple cleaning activities like vacuuming, dusting, and disposing of waste.
- Ensuring that rooms are inspected and cleaned according to standards.
- Worked efficiently with team members and maintained a clean working environment.
- Strictly adhered to safety and health-related rules at all times.
- Carefully using and protecting cleaning equipment and ensuring there are no inadequacies.
- Worked efficiently with other team members to generate quality services while maintaining a high level of safety and cleanliness by identifying risks, tidying, and restoring items to the correct location.

Customer Service Representative 2018 - 2019

Moove Africa Cotonou, Benin Republic, Cotonou

- Educated customers about products and services and appropriately responded to inquiries, resulting in customer satisfaction.
- Effectively managed customer complaints, researched, and rapidly solved problems to rebuild customer trust and prevent loss of business.
- Achieved monthly sales targets and improved individual sales by 5% a month on a recurring basis.
- Delivered friendly, courteous service while utilizing the establishment's customer service principles.
- Received customers

EDUCATION:

BACHELOR: Mass Communication

Ecole supérieure des technologies avancées et de management (ESTAM UNIVERSITY)

POSTGRADUATE DEGREE: Advanced communication

for professionals ADC1

Fanshawe College

2023- Present

SKILLS

Excellent time management

Analytical knowledge

Highly creative

Proven ability to lead a team

CMS experience

CERTIFICATES

CPR certification

First Aid certificate

Food and safety

REFERENCE:

Mrs. Alexandra blonde, care home (HR rep)

email: Alexandrablond081@gmail.com

Other references on request